

PTA 'friends' Meeting minutes – 18th September 2024

Present

Michelle Butler – Chair

Suzanne Pierce – Ex chair

Rebecca Holt – Vice Chair

Jordan Bennetto – Parent

Lisa Draper – School (Head Teacher)

Apologies

Vanessa Matthews – Vice Treasurer

Claire Pemberton – Treasurer

Emma Wardle – Secretary

Next Meeting is Tuesday 12th November at 5pm

Agenda - PTA committee & Subscriptions

Minutes- Organising PTA cupboard, Year six leavers party was a hit even with a couple resources missing, next time we can tweak this and check what we need ahead of time, maybe doing a dojo to parents ahead of the party for some ideas also.

Action – Jackie to follow up with Orion with what is outstanding for leavers party food, also follow up about the chair for the wellbeing chair.

Agenda – Reception school starters

Minutes- Michelle Butler made all the reception parent packs; this received a lot of positive feedback. (next year 50 to be made)

Actions Continue with this for future, make sure that PTA fund this.

Agenda – Bank

Minutes – Forms are with the bank to process the new people. Correspondence will go to the school to confirm. All accounts have been audited by the bookkeeper and signed off; payment has been made to bookkeeper. All accounts are being held in school until the bank has approved the signatures. Cash tin is also in the school, its all up to date.

Actions – Approximately £500 in the bank just to check.

Agenda- Autumn art exhibition

Minutes – There will be a letter with a template of autumn art or the children can do their own autumn art, children will be mentioned for their hard work in the competition, there will be one winner per year group. This will be a fundraising event to fund the wellbeing garden.

Action- Mrs Draper to check the community hall is free on either 29th/30th oct and ask the trust to borrow the exhibition boards. Sub meeting to go over what we have for the autumn art exhibition in early October.

Agenda- WhatsApp group

Minutes – What is said in the group won't be final until there is a meeting. Ideas are appreciated. Will be making more time for those who cannot attend mornings. As stated before to remind all members about the safeguarding policies, which can be found on the school website.

Action- Meeting to be held after school. Discussions to be had more in the group so people are included.

Agenda- Additional points

Minutes – Asda rewards cash pot is doing very well and we have links to easy fundraising that will all help support the schools PTA.

Action- Have the posters out for attention on how to join these fundraising opportunities.